



# Geocache Placement Permit

Hardin County Conservation Board

Hardin County Conservation Board (HCCB) encourages geocachers and others to enjoy our parks to their fullest extent. Your cache is welcome on Hardin County Conservation property, pursuant to the terms of this permit.

## Cache Owner Information:

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

## Cache Information:

Cache Name (as listed on geocaching.com) \_\_\_\_\_

Type of Cache:  Virtual  Traditional  Multi-cache

Type of Container:  Ammo Box  Plastic  Other \_\_\_\_\_

## Cache Location:

HCCB Area Name: \_\_\_\_\_

Location Coordinates: N \_\_\_\_ .\_\_\_\_, W \_\_\_\_ .\_\_\_\_,

Description of Hiding \_\_\_\_\_

## Geocache Placement Guidelines

1. A Geocache Placement Permit must be filed with and approved by Hardin County Conservation Board staff before posting the cache on a geocaching website. Caches in place prior to 3-01-08 are exempt from this rule.
2. Groundspeak, Inc. has posted *Cache Listing Requirements/Guidelines* on their geocaching.com website. At a minimum, this cache must follow their guidelines.
3. All state and local laws apply.
4. The cache container should be clearly marked on the outside with the name of the cache and "Geocaching, com".
5. The permit is good from the date issued until **March 1** of the following year. After that date you must renew the permit or remove the cache. Please notify the HCCB if you remove the cache prior to the permit expiration date.
6. The HCCB reserves the right to deny or revoke this permit for placement of a cache on county property for any reason at any time. Caches that fail to comply with these guidelines will be removed from the property. The HCCB will notify the permit applicant if this occurs.
7. The HCCB requests that you monitor this cache at least every two months and that you maintain it to be family friendly. The cache should contain no food, alcohol, firearms, drugs, dangerous items or adult items.



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- Please encourage cache seekers to use established trails, when possible, to navigate to your cache, to prevent negative environmental impact caused by foot traffic.

I have read and understand the terms of this permit and agree to follow its guidelines. I will retain a copy of the completed permit for my records.

\_\_\_\_\_  
*Signature of Applicant*

\_\_\_\_\_  
*Date*

**Submit this form to: Hardin County Conservation Board, 15537 S. Avenue, Ackley, IA 50601**  
**You will be contacted by phone or email to indicate approval or denial of this permit.**

### Policy Compliance Checklist

*(This portion will be completed by a representative of the Hardin County Conservation Board. If any item is answered NO, it shall be grounds for denial of a permit. Applicant may reapply after correction of problems identified on this list.)*

- |   |        |
|---|--------|
| Is the cache located in a sensitive ecological, historical or archeological area?   | YES/NO |
| Is the cache area free from invasive species that might be spread by visitors?  | YES/NO |
| Is the cache located outside of areas where a prescribed burn might occur?  | YES/NO |
| Is the cache located in a site that is safe from potential dangers to seekers?<br>(ie: water hazard, steep embankment, vehicle traffic) | YES/NO |
| Does the cache comply with the HCCB Geocache Placement Guidelines?  | YES/NO |

\_\_\_\_\_ **APPROVED**      \_\_\_\_\_ **DENIED**

**ALL PERMITS EXPIRE ON MARCH 1 OF THE FOLLOWING YEAR**

\_\_\_\_\_  
Hardin County Conservation Board Representative

\_\_\_\_\_  
Date